

# Request for Proposal

<b>Eligible Entity:</b>	<b>Inner City Education Foundation 5120 West Goldleaf Circle, Suite 350 Los Angeles, CA 90056</b>
<b>General Description:</b>	<b>Basic Maintenance</b>
<b>RFP Number:</b>	<b>ICEF20120628093819</b>
<b>470 Number:</b>	<b>469230001052054</b>
<b>470 Post Date:</b>	<b>01/31/2013</b>
<b>RFP Due Date:</b>	<b>03/01/2013 at 2:00P.M. local standard time</b>
<b>Billed Entity Number:</b>	<b>16045041</b>
<b>E-Mail Address:</b>	<b><a href="mailto:ICEF@adsadsi.com">ICEF@adsadsi.com</a></b>

Inner City Education Foundation ("ICEF") seeks proposals in accordance with the terms and conditions posted within. The awarded contract may cover both E-Rate eligible and non-eligible items. If eligible and non-eligible items or services are bid, bidders must break out the non-eligible items and list them as such. Contract award(s) shall be made in accordance with FCC Universal Service Administration Company E-Rate Program Rules.

For consideration Bidder must submit a Sealed Bid. ICEF shall not be responsible for the pre-opening of, post-opening of or failure to open, a RFP not properly addressed or identified. Sealed bids shall be delivered to Inner City Education Foundation.

Responses to this Request for Proposal ("RFP") that include or require a demonstration shall not be considered.

Onsite job walks shall not be hosted during the bidding period.

PREQUALIFICATION: None Required  
MANDATORY JOB WALK: None Required  
SEALED BID MARKING: 469230001052054  
PLACE OF SEALED BID RECEIPT: Inner City Education Foundation  
Attn: James Ray  
5120 West Goldleaf Circle, Suite 350  
Los Angeles CA 90056  
METHOD OF BID RECEIPT: Personal delivery, courier, or mailed via United States Postal Service to above address.  
Late offers shall not be considered.  
Bids that are only E-mailed shall not be accepted.  
Offers that are E-mailed prior to the bid deadline may not be accepted.

**Sealed bids must be delivered to the Applicant as described.**

In addition, offers must be delivered to the [ICEF@adsadsi.com](mailto:ICEF@adsadsi.com) E-Mail address after the 2PM deadline on 03/01/2013 and before 6PM CST the following day. There shall be no difference between the sealed documents and documents delivered by E-Mail. The documentation delivered in a sealed envelope shall be considered for proposal evaluation.

**DO NOT UNDER ANY CIRCUMSTANCE PROVIDE CONFLICTING DATA. IF CONFLICTING DATA IS PRESENTED THE SUBMITTING BIDDER MAY BE DISQUALIFIED.**

To perform the work required by this RFP, the winning Bidder must provide a valid Service Provider Identification Number (SPIN) and be licensed in accordance with all applicable rules and regulations, including Local and State Law.

**Note: Inner City Education Foundation MUST wait at least 28 days after the posting of the Description of Services Requested and Certification form (Form 470) on USAC's website before executing any contracts, selecting a Service Provider, or signing and submitting the Services Ordered and Certification Form (Form 471).**

It is the intent to award all of the services sought within this RFP to either one or multiple Bidders – as appropriate.

**Service Providers are strongly encouraged to carefully read the entire solicitation document.**

### **QUESTIONS:**

To assure all vendors have the same information **ALL QUESTIONS MUST** be posted to [http://adsadsi.com/rfp\\_year\\_16.shtml](http://adsadsi.com/rfp_year_16.shtml). Please visit the website and click on the RFP/470 Q/A link associated with the applicant's Form 470 Application to submit a question. In addition, please click on the RFP/470 Q/A link associated with this application to review all questions asked and answered. Please remember that questions submitted within 5 business days of bid due date shall not be answered.

If you do not have a question, but would like to stay current with questions asked and answered, please visit the website and click on the RFP/470 Q/A link associated with the applicant's Form 470 Application and submit a request, in the form of a question, to be added to the question and answer distribution list. If you submit a question you are automatically added to the distribution list for updates.

No other method of asking questions is acceptable. Questions asked in any other method than the acceptable method as described above shall not be answered – i.e. questions submitted via text, E-mail, or asked via a telephone, or left on a voicemail shall not be answered.

### **REFERENCES:**

Bidder shall provide references that demonstrate successfully Funded E-Rate Projects from recent Funding Years. In addition, please indicate the number of positive Funding Commitment Decision Letters that applicants have received for your company's services. Applicant Name, Entity Number, and Individual Contact Information is requested for all references provided.

In addition, please provide the date and time of the Bidder's last reimbursement from the School and Libraries Division of the Universal Services Administrative Company.

### **ADS Advanced Data Services, Inc. role is to assist with the E-Rate Application Process:**

**ADS Advanced Data Services, Inc. does not evaluate Service Provider Service Offerings – The applicant is responsible for selecting all Service Providers. ADS shall not recommend Service Providers.**

All information is provided on the 470, to include applicant type, service locations, addresses, and service NPA/NXXs.

If you have a proposal, or optional packages, please provide details and the eligible applicant shall evaluate all options to select a winner. Pricing specific to the applicant's requirements must be included for an evaluation to be completed. Please make sure any required Contracts or Statements of Work are authorized and included in your response.

If the applicant has a question on your service offering, terms, and/or pricing, clarification shall be sought.

## Priority 2 Internal Connections – Basic Maintenance

Internal Connections are components located at ICEF's site that are necessary to transport information to classrooms and to eligible administrative areas or buildings. Internal Connections include connections within, between or among instructional buildings that comprise a school campus, but do not include services that extend beyond the school campus. Components at ICEF's site are eligible only if they are an essential element in the transmission of information within the school. The components must be necessary to transport information all the way to individual classrooms. Internal Connections do not include services that extend across a public right of-way beyond the school.

Basic maintenance services are defined as follows: "but for the maintenance at issue, the connection would not function and serve its intended purpose with the degree of reliability ordinarily provided in the marketplace to entities receiving such services without E-rate discounts." Please provide a Basic Maintenance Contract to perform the following tasks on the equipment listed below:

1. Repair and upkeep of eligible hardware
2. Wire and cable maintenance
3. Basic technical support
4. Configuration changes

**Bidder's Basic Maintenance Agreement must contain the Location, Product, and Make / Model number of the equipment to be covered by the proposed Basic Maintenance Contract (note the table below). This table (or a similar table with like data) must be included in with the Bidder's Basic Maintenance Agreement:**

Location Deployed	Product / Service to be Covered	Make/Model Number

**Note: The above worksheet is available for download – please visit: [http://adsadsi.com/rfp\\_year\\_16.shtml](http://adsadsi.com/rfp_year_16.shtml).**

In the FCC's *Sixth Report and Order* (FCC 10-175), the FCC included the following information on unbundled warranties and Basic Maintenance of Internal Connections ("BMIC"):

- We find that an unbundled warranty is an ineligible BMIC service because it is purchased as a type of retainer and not as an actual maintenance service. That is, BMIC contracts that require an upfront payment and that payment is required regardless of whether any service is actually performed are not eligible.
- ...if applicants are able to estimate a certain number of hours per year for maintenance, based on the current life of their equipment and a history of needed repairs and upkeep, they may seek E-rate funds for upfront costs on service contracts designed to cover this estimate of repairs and upkeep. Reimbursements will be paid on the actual work performed and hours used only. For example, if a school determines it will need 30 service hours in a given year to maintain its internal connections but uses only 20 hours, the school will be reimbursed only for 20 hours even if they were approved for E-rate funds on 30 hours.

The *Sixth Report and Order* deems unbundled warranties ineligible for support beginning with Funding Year 2011. Applicants cannot simply cost-allocate out the ineligible portion because the Commission's rules do not allow applicants to receive support for services in a basic maintenance contract that contains both eligible and ineligible services. See paragraph 24 of the *Third Report and Order*, CC Docket No. 02-6, FCC 03-323 (2003).

Software downloads, bug fixes, and access to a technical assistance center may be eligible.

**For additional information on the changes to the eligibility of basic maintenance contracts and other changes to the E-rate program you can refer to the following documents:**

- *Sixth Report and Order* (FCC 10-175)

- Order DA 10-2355, clarifying the eligibility of basic maintenance and the new E-rate gift rules adopted in the Sixth Report and Order
- Public Notice DA 10-2356, providing further guidance to E-rate participants, listing effective dates of the proposals adopted in the Sixth Report and Order, and answering Frequently Asked Questions (FAQs).
- *Third Report and Order* (FCC 03-323)

**Please make sure any required Contracts or Statements of Work are authorized and included in your response.**

Maintenance Logs are required to be kept by the service provider and sent to school quarterly (please include a sample log).

Please note: The following products and services **are NOT eligible (Equipment not eligible for E-Rate reimbursement shall not be covered under this agreement):**

1. On-site technical support (*i.e.*, contractor duty station at the applicant site) when off-site technical support can provide basic maintenance on an as-needed basis.
2. Services such as network management and 24-hour network monitoring.
3. Help desks that provide a comprehensive level of support beyond basic maintenance of only eligible components.
4. Technical support contracts that are more than basic maintenance.
5. End User Equipment (PCs and Phones).

Eligible basic maintenance does not include services to maintain ineligible equipment, to enhance the utility of equipment beyond the transport of information, or to provide diagnostic services in excess of those necessary to maintain the equipment's ability to transport information.

**Existing Equipment for which Basic Maintenance is Requested:**

Coverage: Provide options for 1 and 3 year Basic Maintenance on hardware only with next business day onsite support.

Maintenance Logs are required to be kept by the service provider and sent to school quarterly (please include a sample log).

**Requested Services:**

- Service Provider Authorized Basic Maintenance for all listed eligible Equipment.
- Proposal may include a block of hours for Basic Maintenance – minimum of 40 hours per month requested.
- Proposed agreements or contracts offered **must** specifically identify the eligible components covered, including location deployed, product name, and make/model number.

**Network Equipment**

Manufacturer	Manufacturer Part	Item #	Description	Location
BARRACUDA	BNGF800a1	U SRW 08819153	NG FIREWALL F800	DO
CISCO	3560-24	CAT1031RHX2	LAN Switch	DO
CISCO	3560-25	CAT1031RHE2	LAN Switch	DO
CISCO	3825ISR	FTX1033A228	Router, CCME & CUE	DO
CISCO	AIR1131	FTX1035T0XB	Wireless Access Point	DO
CISCO	AIR-AP1131AG-A-K9	FTX1035T0XB	Wireless Access Point	DO
CISCO	Cisco 7204VXR	36403798	WAN Router	DO

CISCO	CP-7961G	FCH10178S7N	6 Button IP Phone with side car	DO
CISCO	MCS	7800	Phone Server	DO
CISCO	MCS	7800	Phone Server	DO
CISCO	MCS	7800	Phone Server	DO
CISCO	WS-C3560-24PS-S	CAT1031RHX2	3560 LAN Switch	DO
CISCO	WS-C3560-24PS-S	CAT1049RHE2	3560 LAN Switch	DO
CISCO	WS-C3560-24PS-S	FDO1221Z3QJ	3560 LAN Switch	DO
CISCO	VWDHSLM248PT-NA	U NET 06379482DH	SF200-48P 48-PORT 10/100 POE	DO
CISCO	VWIMSLM224PT-NA	U NET 06394914IM	SF200-24P SLM224PT-NA 24PORT	DO
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	DO
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	DO
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	DO
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	DO
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	DO
CISCO	AIR-AP1131AG-A-K9	FTX1140T1KN	Wireless Access Point	FDES
CISCO	AIR-AP1131AG-A-K9	FTX1139T1HF	Wireless Access Point	FDES
CISCO	Cisco 2811	FTX1137A16W	2811 Router	FDES
CISCO	WS-C3560-24PS-S	FDO1135Z8AM	3560 LAN Switch	FDES
HP CPU	VWIM587491-B21	U ACE 05933587IM	X5660 2.8G DL380 G6/G7 KIT	FDES
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	FDES
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	FDES
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	FDES
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	FDES
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	FDES
CISCO	2811ISR	FTX1106A5PX	Router, CCME & CUE	FDHS
CISCO	Cisco 2811	FTX1232A0XY	2811 Router	FDHS
CISCO	3560-24	CAT1051NN0U	LAN Switch	FDHS
CISCO	3560-24	FDO1135Z8BE	LAN Switch	FDHS
CISCO	AIR1131	FTX1106A5PX	Wireless Access Point	FDHS

CISCO	AIR1131	FTX1040T1G7	Wireless Access Point	FDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2U9	Wireless Access Point	FDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2UA	Wireless Access Point	FDHS
CISCO	WS-C3560-24PS-S	FDO1221Z3RB	3560 LAN Switch	FDHS
CISCO	WS-C3560-24PS-S	FDO1221X1HR	3560 LAN Switch	FDHS
CISCO	WS-C3560-24PS-S	FDO1220X21D	3560 LAN Switch	FDHS
CISCO	WS-C3560-24PS-S	FDO1221Y1LE	3560 LAN Switch	FDHS
CISCO	2811ISR	FTX1106A5PS	Router, CCME & CUE	FDMS
CISCO	2811ISR	FTX1137A16J	2811 Router	FDMS
CISCO	3560-24	CAT1051RNT7	LAN Switch	FDMS
CISCO	AIR1131	FTX1139T1J3	Wireless Access Point	FDMS
CISCO	AIR1131	FTX1139T1H6	Wireless Access Point	FDMS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2XQ	Wireless Access Point	FDMS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2XS	Wireless Access Point	FDMS
CISCO	WS-C3560-48PS-S	FDO1222Y0GM	3560 LAN Switch	FDMS
CISCO	WS-C3560-48PS-S	FDO1222Y0H1	3560 LAN Switch	FDMS
CISCO	WS-C3560-48PS-S	FDO1222Y0E1	3560 LAN Switch	FDMS
CISCO	WS-C3560-48PS-S	FDO1222Y0FJ	3560 LAN Switch	FDMS
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	IIES
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	IIES
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	IIES
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	IIES
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	IIES
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	IIMS
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	IIMS
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	IIMS
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	IIMS
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	IIMS

CISCO	AIR-AP1131AG-A-K9	FTX1040T1H6	Wireless Access Point	IVES
CISCO	Cisco 2811	FTX1106A5PX	2811 Router	IVES
CISCO	WS-C3560-24PS-S	CAT1051NN0U	3560 LAN Switch	IVES
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	IVES
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	IVES
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	IVES
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	IVES
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	IVES
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	IVMS
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	IVMS
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	IVMS
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	IVMS
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	IVMS
CISCO	AIR-BR1310G-A-K10	FTX1137U023	Wireless Bridge	LDES
CISCO	AIR-BR1310G-A-K9	FTX1137U024	Wireless Bridge	LDES
CISCO	3560-24	FOC1135Z77F	LAN Switch	LDES
CISCO	AIR-AP1131AG-A-K9	FTX1139T1J1	Wireless Access Point	LDES
CISCO	Cisco 2811	FTX1137A169	2811 Router	LDES
CISCO	WS-C3560-24PS-S	FDO1135Z8BB	3560 LAN Switch	LDES
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	LDES
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	LDES
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	LDES
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	LDES
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	LDES
CISCO	2811ISR	FTX1137A169	2811 Router	LDHS
CISCO	3560-24	FDO1135061P	LAN Switch	LDHS
CISCO	3560-24	FOC1135Z77F	LAN Switch	LDHS

CISCO	AIR1131	FTX1139T1J1	Wireless Access Point	LDHS
CISCO	AIR1310	FTX1137U024	Wireless Bridge	LDHS
CISCO	AIR1310	FTX1137U023	Wireless Bridge	LDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2XN	Wireless Access Point	LDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2WH	Wireless Access Point	LDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2WL	Wireless Access Point	LDHS
CISCO	AIR-AP1131AG-A-K9	FTX1218N2X7	Wireless Access Point	LDHS
CISCO	Cisco 2811	FTX1232A0XU	2811 Router	LDHS
CISCO	WS-C3560-24PS-S	FDO1220X2J4	3560 LAN Switch	LDHS
CISCO	WS-C3560-24PS-S	FDO1221Z3QJ	3560 LAN Switch	LDHS
CISCO	WS-C3560-24PS-S	FDO1221Y4K5	3560 LAN Switch	LDHS
CISCO	WS-C3560-24PS-S	FDO1221Z3S0	3560 LAN Switch	LDHS
CISCO	WS-C3560-48PS-S	FDO1222Y0EB	3560 LAN Switch	LDHS
CISCO	WS-C3560-48PS-S	FDO1222Y0FB	3560 LAN Switch	LDHS
CISCO	WS-C3560-48PS-S	FDO1222Y0F8	3560 LAN Switch	LDHS
CISCO	WS-C3560-48PS-S	FDO1222Y0AX	3560 LAN Switch	LDHS
CISCO	AIR-AP1131AG-A-K9	FTX1139T1H6	Wireless Access Point	TMMS
CISCO	AIR-AP1131AG-A-K9	FTX1139T1J3	Wireless Access Point	TMMS
CISCO	Cisco 2811	FTX1137A16J	2811 Router	TMMS
CISCO	WS-C3560-24PS-S	FDO1135Z8BE	3560 LAN Switch	TMMS
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	TMMS
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	TMMS
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	TMMS
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	TMMS
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	TMMS
CISCO	AIR-BR1310G-A-K9	FTX1032U0NH	Wireless Bridge	VPESK-3
CISCO	AIR-BR1310G-A-K9	FTX1032U0MW	Wireless Bridge	VPESK-3
CISCO	2811ISR	FTX1024A42K	Router, CCME & CUE	VPESK-3
CISCO	3560-24	CAT1032NG44	LAN Switch	VPESK-3



CISCO	3560-24	CAT1031NKBG	LAN Switch	VPESK-3
CISCO	AIR1131	FTX1032T12G	Wireless Access Point	VPESK-3
CISCO	AIR1131	FTX1032T12L	Wireless Access Point	VPESK-3
CISCO	AIR1310	FTX1032U0NH	Wireless Bridge	VPESK-3
CISCO	AIR1310	FTX1032U0MW	Wireless Bridge	VPESK-3
CISCO	AIR-AP1131AG-A-K9	FTX1032T12G	Wireless Access Point	VPESK-3
CISCO	AIR-AP1131AG-A-K9	FTX1032T12L	Wireless Access Point	VPESK-3
CISCO	Cisco 2811	FTX1024A42K	2811 Router	VPESK-3
CISCO	WS-C3560-24PS-S	CAT1032NG44	3560 LAN Switch	VPESK-3
CISCO	WS-C3560-24PS-S	CAT1031NKBG	3560 LAN Switch	VPESK-3
CISCO	2811ISR	FTX1036A226	Router, CCME & CUE	VPES4-5
CISCO	3560-24	CAT1031RHXS	LAN Switch	VPES4-5
CISCO	AIR1131	FOC1033490D	Wireless Access Point	VPES4-5
CISCO	AIR-AP1131AG-A-K9	FTX1035T0YY	Wireless Access Point	VPES4-5
CISCO	Cisco 2811	FTX1036A226	2811 Router	VPES4-5
CISCO	WS-C3560-24PS-S	CAT1031RHXS	3560 LAN Switch	VPES4-5
CISCO	AIR-AP1131AG-A-K9	FTX1040T1G7	Wireless Access Point	VPMS6
CISCO	Cisco 2811	FTX1106A5PS	2811 Router	VPMS6
CISCO	WS-C3560-24PS-S	CAT1051RNT7	3560 LAN Switch	VPMS6
CISCO	2811ISR	FTX1101A3LW	Router, CCME & CUE	VPMS7-8
CISCO	3560-24	FTX1101A3LW	LAN Switch	VPMS7-8
CISCO	AIR1130	FTX1108T2D2	Wireless Access Point	VPMS7-8
CISCO	AIR-AP1131AG-A-K9	FTX1108T2D2	Wireless Access Point	VPMS7-8
CISCO	Cisco 2811	FTX1101A3LW	2811 Router	VPMS7-8
CISCO	WS-C3560-24PS-S	CAT1051RNQ5	3560 LAN Switch	VPMS7-8
CISCO	3560-25	CAT1051RMPV	LAN Switch	VPMS
CISCO	AIR1131	FTX108T2CV	Wireless Access Point	VPMS

CISCO	AIR-AP1131AG-A-K9	FTX1108T2CV	Wireless Access Point	VPHS
CISCO	WS-C3560-24PS-S	CAT1051RNPV	3560 LAN Switch	VPHS
HP CPU	VWSY593339-S21	U RAM 05935632SY	HP S-BUY 4GB 1RX4 PC3-10600R-9 KIT	VPHS
HP CPU	VWTD507750-S21	P DRI 06227170TD	500GB 7.2K HD SATA 3G-DP HPL 2.5 SFF SB	VPHS
HP CPU	VWTD643413-S01	P CPU 06509108TD	DL380 G7 X5660 1P 4GB-R-RPS SVR SBY	VPHS
MERAKI	MR24-HW	U WIR 08288562	MR24 CLOUD-MANAGED ACCESS POINT	VPHS
MICROSOFT	P72-04203	P ACL 07918171	AE WIN SVR ENT 2008R2 SGL	VPHS

Please remember: The following products and services **are NOT eligible**:

- On-site technical support (*i.e.*, contractor duty station at the applicant site) when off-site technical support can provide basic maintenance on an as-needed basis.
- Services such as network management and 24-hour network monitoring.
- Help desks that provide a comprehensive level of support beyond basic maintenance of only eligible components.
- Technical support contracts that are more than basic maintenance.
- End User Equipment (PCs and Phones).

Eligible basic maintenance does not include services to maintain ineligible equipment, to enhance the utility of equipment beyond the transport of information, or to provide diagnostic services in excess of those necessary to maintain the equipment's ability to transport information.

**Proposed agreements/contracts offered must specifically identify the eligible components covered, including location deployed, product name, and make/model number.**

## **Service Provider Instructions**

### **Service Provider RFP Response Cover Sheet:**

Service Provider must complete the Service Provider Authorized Response page and include it as the first page of the Service Provider response. Bids submitted without a Service Provider Authorized Response Cover Sheet may not be evaluated.

In addition to the Service Provider Quote Cover Sheet, please include all relevant documentation to include, but not limited to: Scope of Work, Authorized Master Service Agreement, Detail Line Item Pricing, Taxes, Surcharges, and/or Maintenance Service Agreement, etc.

A proposed agreement or contract **must** specifically identify the eligible components covered, including product name, model number, and location.

### **Service Provider Evaluation:**

<b>Factor</b>	<b>Value</b>	<b>Weight</b>	<b>Score</b>
<b>Price of the ELIGIBLE goods and services</b>		<b>30%</b>	<b>0</b>
<b>Prior experience</b>		<b>20%</b>	<b>0</b>
<b>Other Cost Factors (Ineligible Goods and Services)</b>		<b>20%</b>	<b>0</b>
<b>Personnel and Management Qualifications and Capability</b>		<b>20%</b>	<b>0</b>
<b>Local Vendor</b>		<b>10%</b>	<b>0</b>
<b>Total</b>		<b>100%</b>	<b>0</b>

**Note:** The above worksheet is available for download – please visit: [http://www.adsadsi.com/rfp\\_fy16.htm](http://www.adsadsi.com/rfp_fy16.htm).

### **Service Provider RFP Response:**

Item 21s, by location or entity number, must be included with the Service Provider response. All Service Provider responses without Item 21 attachments shall be considered incomplete and NOT considered. A sample and interactive worksheet is attached on the next page. Make and Model Numbers must be included on the Item 21 Attachments for Eligible Products and Services. Eligible Products and Services must be clearly separated from any and all Ineligible Products and Services.

Successful Bidder shall provide a complete inventory upon project completion. All Invoices must cross reference the Inventory Documentation provided.

All bids must be submitted in sealed envelopes (appropriately marked) and sent via E-Mail to: [ICEF@adsadsi.com](mailto:ICEF@adsadsi.com) with the 470 Number in the subject line. Please submit bids in either Microsoft Office Format (.doc, .xls, etc.) or Adobe .pdf files.

By submitting a response, Service Provider Agrees to all Terms and Conditions contained within. If Service Provider's response is selected, Inner City Education Foundation shall award ICEF20120628093819 to Service Provider and authorize this cover page - creating a contract. If required, an authorized and dated Service Provider Contract is encouraged to be submitted with the Service Provider's response. All signatures MUST be original.

### **Service Provider Terms, Conditions and/or additional Contracts:**

In order to be considered for award any and all terms, conditions and, or contracts required by the Service Provider must be signed, dated and submitted with the RFP Response.

All Priority 2 Basic Maintenance agreements or contracts must specifically identify the eligible components covered, including product name, model number, and location.

### **Invoicing the Universal Services Administrative Company (USAC):**

Unless otherwise agreed upon, the Service Provider shall be responsible for invoicing USAC by using the Service Provider Invoice (SPI) methodology. Inner City Education Foundation shall be responsible for their share.

### **Contracts:**

FCC rules require that an applicant sign a contract with the service provider before signing and submitting a completed *Services Ordered and Certification Form* (Form 471). Consequently, all Contracts, Statements, of Work, and/or Service Agreements must be submitted with this response with a handwritten signature and date. Countersigned documents may be provided after the Funding Commitment Decision Letters are issued by the Schools and Libraries Division of the Universal Services Administrative Company.

Inner City Education Foundation  
 Item 21 for 470 469230001052054

Location: \_\_\_\_\_  
 Category of Service:  Internal Connections  Basic Maintenance of Internal Connections  Both

<b>Narative:</b>	
<b>Additional Information:</b>	

Quantity	Product Description (please include Make and Model when appropriate)	Unit Cost	Extended Eligible Pre-discount Cost		Extended Ineligible Pre-discount Cost	
			Eligible Recurring Cost	Eligible Non-Recurring Cost	Ineligible Recurring Cost	Ineligible Non-Recurring Cost
<b>Totals:</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Note: The above worksheet is available for downloaded – please visit: [http://www.adsadsi.com/rfp\\_fy16.shtm](http://www.adsadsi.com/rfp_fy16.shtm).

## **Service Provider Authorized Response**

This form must be completed and returned with RFP response.

<b>Form 470 Number:</b>	<b>469230001052054</b>
<b>General Description:</b>	<b>Basic Maintenance</b>
<b>RFP Number:</b>	<b>ICEF20120628093819</b>
<b>RFP Due Date:</b>	<b>03/01/2013 at 2:00P.M. local standard time</b>
<b>Term:</b>	<b>July 1, 2013 thru June 30, 2014 unless otherwise specified</b>

Service Provider Name:	
Service Provider Address:	
Service Provider City, State and Zip:	
Service Provider Contact Name:	
Service Provider Contact Phone Number:	
Service Provider Contact FAX Number:	
Service Provider Contact E-Mail Address:	
State Tax Number(s):	
Federal Tax Identification Number:	
Service Provider SPIN:	

**By submitting an authorized response, Service Provider Agrees to all Terms and Conditions contained within. If additional Terms, Conditions or contracts are required please submit a signed copy within the RFP Response.**

**If Service Provider's response is selected, Inner City Education Foundation shall award ICEF20120628093819 to Service Provider and authorize this cover page - creating a contract. If required, an authorized and dated Service Provider Contract is encouraged to be submitted with the Service Provider's response. All signatures MUST be original.**

**Internal Connections (including Basic Maintenance) Pricing must be included with the Bidder response in the form of an ITEM 21 – by location. All Service Provider responses without Item 21 attachments shall be considered incomplete and may NOT be considered. Make and Model Numbers must be included on the Item 21 Attachments and all agreements. Eligible Products and Services must be clearly separated from any and all Ineligible Products and Services.**

**All invoices must cross reference the Bidder provided Inventory Documentation.**

**The Schools and Libraries Program of the Universal Service Fund, commonly known as "E-Rate," is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). To qualify as a Service Provider, your organization must be able to produce a valid SPIN (Service Provider Identification Number). If your organization does not currently have a valid SPIN and wishes to submit a response to this RFP, please visit: <http://www.universalservice.org/sl/providers/step01/> and obtain a SPIN prior to submitting a bid for consideration.**

\_\_\_\_\_  
Service Provider Authorized Signature (Original)  
Please do not submit with an electronic signature

\_\_\_\_\_  
Date of Service Provider Signature

\_\_\_\_\_  
ICEF Authorized Signature

\_\_\_\_\_  
Date of ICEF Signature