

## Invitation to Bid (“ITB”)

<b>Eligible Entity:</b>	Washington Jesuit Academy 900 Varnum Street, NE Washington, DC 20017
<b>Project Description:</b>	2016-2017 E-rate Services - 470 Number 160032233
<b>ITB Number:</b>	WJA20151208100710
<b>470 Number:</b>	160032233
<b>470 Post Date:</b>	03/15/2016
<b>ITB Due Date:</b>	04/14/2016 at 5:00PM local standard time
<b>Billed Entity Number:</b>	16046258
<b>Email Address:</b>	<a href="mailto:WJA2016@adsadsi.com">WJA2016@adsadsi.com</a>

Washington Jesuit Academy (“WJA”) seeks proposals in accordance with the terms and conditions posted within. The awarded contract(s) may cover both E-Rate eligible and non-eligible items. If eligible and non-eligible items or services are bid, bidders must break out the non-eligible items and list them as such. Contract award(s) shall be made in accordance with FCC Universal Service Administration Company E-Rate Program Rules.

**EXTENSION GRANTED: 4/14/2016 AT 5PM EST**

**Service Provider Authorized Response - Return this form with ITB Response**

<b>Eligible Entity:</b>	Washington Jesuit Academy, 900 Varnum Street, NE, Washington, DC 20017
<b>Project Description:</b>	2016-2017 E-rate Services See 470 Number 160032233 for Project Details
<b>ITB Number:</b>	WJA20151208100710
<b>470 Number:</b>	160032233
<b>ITB Due Date:</b>	04/14/2016 at 5:00PM local standard time
<b>Billed Entity Number:</b>	160046258
<b>Term:</b>	07/01/ 2016 -06/30/ 2017 unless specified, with up to 4 automatic one year extensions. Additional term may be allowed as needed an in writing.

Service Provider Name:	
Service Provider Address:	
Service Provider City, State and Zip:	
Service Provider Contact Name:	
Service Provider Contact Phone Number:	
Service Provider Contact FAX Number:	
Service Provider Contact Email Address:	
State Tax Number(s):	
Federal Tax Identification Number:	
Service Provider SPIN:	

**By submitting an authorized response, Service Provider Agrees to all Terms and Conditions contained within. If additional Terms, Conditions or contracts are required please submit a signed copy within the ITB Response.**

**If Service Provider's response is selected, Washington Jesuit Academy shall award WJA20151208100710 to Service Provider and authorize this cover page - creating a contract. If required, an authorized and dated Service Provider Contract is encouraged to be submitted with the Service Provider's response. All signatures MUST be original.**

**All invoices must cross reference the Bidder provided Inventory Documentation.**

**Pricing must be included with the Bidder response in the form of an ITEM 21s – by location or service. All Service Provider responses without Item 21 attachments may be considered incomplete and may NOT be considered. Service descriptions to include Make and Model Numbers (if appropriate) must be included on the Item 21 Attachments. Eligible Products and Services shall be clearly separated from any and all Ineligible Products and Services.**

**The Schools and Libraries Program of the Universal Service Fund, commonly known as "E-Rate," is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). To qualify as a Service Provider, your organization must be able to produce a valid SPIN (Service Provider Identification Number). If your organization does not currently have a valid SPIN and wishes to submit a response to this ITB, please visit: <http://www.universalservice.org/sl/providers/step01/> and obtain a SPIN prior to submitting a bid for consideration.**

\_\_\_\_\_  
 Service Provider Authorized Signature (Original)  
 Please do not submit with an electronic signature

\_\_\_\_\_  
 Date of Service Provider Signature

\_\_\_\_\_  
 WJA Authorized Signature

\_\_\_\_\_  
 Date of WJA Signature